



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

OFFICE OF THE ADMINISTRATOR

September 2, 2011

Ms. Charran K. Fisher
President
Fisher Contracting Corporation
11 Webster Place
Worcester, Massachusetts 01603

Dear Ms. Fisher:

On behalf of the U.S. Small Business Administration, (SBA) I wish to congratulate you on your selection as the *Regional Small Business Person of the Year*. This award honors minority business owners who have demonstrated the entrepreneurial spirit through leadership, business success, economic impact, and community involvement. We will present your award at the National Minority Enterprise Development (MED) Week Conference.

SBA, in collaboration with the U.S. Department of Commerce's Minority Business Development Agency, will host its 29th annual MED Week September 27–30, 2011 at the Marriott Wardman Park Hotel, located at 2660 Woodley Road NW, Washington, DC.

On September 29, SBA will host a luncheon at which we will present the *Leadership Award*, the *National Minority Small Business Person of the Year Award*, as well as the *8(a) Graduate of the Year Award*.

The MED Week Gala will be held from 6:00 p.m. to 10:00 p.m. on September 30. The attire for the Gala is formal. The evening will begin with a private reception for all award winners at 6:00 p.m., followed by dinner and the awards program commencing at 7:00 p.m.

If you plan to attend the conference, please RSVP by September 9, 2011 to 8aBD2@sba.gov. If you do not plan to attend the conference, but instead wish to attend only the Gala to receive your award, please RSVP that information to the same address. In addition, we will need your photo for the Awards Program materials. If you have not already supplied us with a high quality, head-shot photo, please send one in Jpeg (.jpg) format to 8aBD2@sba.gov. We must receive the photo by 12:00 p.m. E.S.T., September 6, 2011. Ms. Jacqueline West (jacqueline.west@sba.gov) will contact you shortly to answer any questions you may have about this conference.

As an award winner, SBA will cover the cost of your full participation in the MED Week Conference activities, as well as one additional ticket to the Gala for your guest. Award winners will be responsible for their own travel, lodging, and miscellaneous expenses. Guests and family members of award winners interested in attending any portion of the Conference, including the Awards Gala, will need to register and purchase tickets on line at www.medweek.gov.

